

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON MONDAY, MAY 23, 2016 AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS**

MAYOR: Tonita Gurule-Giroñ

COUNCILORS: David A. Ulibarri, Jr.
Vincent Howell
David L. Romero
Barbara A. Casey

ALSO PRESENT: Richard Trujillo – City Manager
Casandra Fresquez – City Clerk
H. Chico Gallegos – City Attorney
Juan Montano – Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Gurule-Giroñ asked for a moment of silence to recognize and remember Jim Nix, a founding member of the Cabo Lucero Volunteer Fire Department and Ray Moberg, a very prominent person in the community due to their recent passing. Mayor Gurule-Giroñ expressed that they would both be dearly missed.

APPROVAL OF AGENDA

Councilor Casey made a motion to approve the agenda as is. Councilor Romero seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	David A. Ulibarri, Jr.	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

City Clerk Fresquez read the motion and advised the motion carried.

APPROVAL OF MINUTES

Approval/Disapproval of minutes for April 19th, April 20th and April 27th, 2016.

Councilor Casey advised that corrections to the minutes for April 20, 2016, Work Session were brought to the attention of City Clerk Fresquez prior to the meeting.

Councilor Howell made a motion to approve the minutes for April 19th, April 20th and April 27th with the amendments. Councilor Casey and Councilor Romero seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	Vincent Howell	Yes
David A. Ulibarri, Jr.	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

MAYOR'S APPOINTMENTS/REPORTS

Mayor Gurule-Giroñ advised that she had no appointments although reported that she was working on the committees for the City of Las Vegas, consistent with the City Charter as well as other advisory committees. Mayor Gurule-Giroñ added that she had received input from Council regarding the committees and hoped to finalize by Friday.

MAYOR'S RECOGNITIONS/PROCLAMATIONS

City Clerk Fresquez read a recognition on behalf of Mayor Gurule-Giroñ and members of the Governing Body to congratulate and recognize Jasmine Yee for being selected to have her artwork featured on the 2016 TADD Calendar.

City Clerk Fresquez read a recognition on behalf of Mayor Gurule-Giroń and members of the Governing Body to congratulate and recognize the students of the Business Professionals of America, who recently competed in the national competition in Boston Massachusetts in May which included: Angel Lucero, Erik Castillo and David Romero.

City Clerk Fresquez read a proclamation on behalf of Mayor Gurule-Giroń along with the City Council proclaiming that Drug Court Month be established during the month of May 2016.

City Clerk Fresquez read a proclamation on behalf of Mayor Gurule-Giroń along with the Governing Body proclaiming the month of May 2016 as "Building Safety Month".

City of Las Vegas Building Inspector Ben Maynes thanked the citizens, contractors, electricians, plumbers and homeowners for their increased participation in making Las Vegas a better and safer place and had hopes of continuing to build in safe environments.

PUBLIC INPUT

Bob Wessely expressed his concern on the unsuccessful negotiations between the City and the Acequia Association regarding the remand water sharing agreement. Mr. Wessely advised Council that with his understanding and information gathered from conversations and obtaining information from the actual 2009 sharing agreement, he drafted a detailed sharing agreement between the City and the Acequias. Mr. Wessely briefly summarized the draft and asked the Governing Body to please consider the draft agreement.

Frank Casey advised he was speaking as a private citizen. Mr. Casey spoke briefly regarding possible pay increases for all City employees and advised that it would take 38.7% increase in salaries to meet parity for City employees. Mr. Casey informed he was asking for a 25% increase for all City employees adding that a great deal of that money would stay in the community and would benefit the GRT. Mr. Casey asked the Governing Body to think about parity and salaries in order to find ways in keeping people in our community, earning proper salaries, and showing them dignity and respect that they deserve.

Emilio Aragon briefly expressed his thoughts regarding many citizens moving away from Las Vegas and taking their money to other cities and added that how important it was to shop locally. Mr. Aragon stated that the City of Las Vegas should be more proactive when it comes to giving local businesses the opportunity to benefit from contracts and RFPs.

Lalo Sanchez advised that he did not get the opportunity to sign in for Public Input due to not being able to find the sign in sheet.

Mayor Gurule-Giroñ advised Mr. Sanchez that the procedure for Public Input was to sign in 15-20 minutes prior to the meeting although with no objections from Council allowed to waive the situation this time and allowed Mr. Sanchez to speak under Public Input.

Mr. Sanchez spoke on hopes of the new and previous Council members working together in moving the community forward so that the City prospers and our youth can benefit from. Mr. Sanchez thanked Councilor Casey for her part in the unanimous decision in replacing the previous Utilities Director and changes in other departments as well.

CITY MANAGER'S REPORT

City Manager Richard Trujillo took the opportunity to thank the community for welcoming him to the City Manager's position which he was enjoying and added that he looked forward to moving the city forward in a positive direction.

City Manager Trujillo advised that he would like to see people stay in the community therefore the goal of the Governing Body and the City as a whole would have to do better in improving the quality of life which the community is seeking and added that together with the Council they were working with Department Directors to meet that goal.

City Manager Trujillo stated that he was asking all City employees to take the extra mile in treating our constituents with respect and to try to address all their concerns and added that the city had great potential of bringing many people here with the improvement of promoting the City of Las Vegas.

City Manager Trujillo advised that Community Development Director Lindsey Valdez and City Event Planner Annette Velarde would present a Marketing Plan for the City of Las Vegas.

City Event Planner Velarde gave a detailed overview of the advertising campaign regarding the many aspects of what the City of Las Vegas was promoting with the new branding in collaboration with Cisneros Design. Mrs. Velarde added that she was excited about the direction that the City has taken, regarding tourism and in the results that had already taken place.

BUDGET HEARING PRESENTATION/DISCUSSION

Finance Director Gallegos gave an overview of the Budget Highlights for the Preliminary Budget 2017 which read as follows:

- *City Manager and Finance Director have met and completed Budget Hearing with all Department Directors in early March 2016.*
- *In the General Fund we have projected revenues of \$10,943,000.00, a slight decrease from 2016. We continue to monitor the revenues and report to Mayor and Council on a monthly basis.*
- *The hold harmless issue is also being addressed the General Fund. We are anticipating \$85,000.00 less revenue. We are waiting for the final DFA formula to assist in the final calculation of the hold harmless.*
- *Cash balances are being monitored daily; however, actual balances will not be available until late June.*
- *We are planning and funding for an extra pay period for fiscal year 2017. This is a cost of at least \$500,000.00 for one additional pay period. The City of Las Vegas is not planning for any furloughs, modified and/or abbreviated work schedules.*
- *We have also included a 1% health, dental and vision cost for employer.*

- *We are not recommending any personnel increases other than the .07 increase that is part of the union contract/ordinance. Contract negotiations are in progress. We also experienced a slight increase in the liability insurance. However, deductible costs were higher.*
- *Total salaries and benefits projected for FY 2017 is \$15,297,696. This is approximately 29% of the FY 2017 Budget. The total number of full-time employees is 244, part-time employees is 17, and 7 temporary employees. Total number of employees 268.*
- *The primary capital projects are recreation renovation project and the rehabilitation of Bradner Dam. The recreation renovation project is being bid out soon and we should have cost estimates on the project by the end of June.*
- *There are no planned rate increases in any utility accounts.*

Finance Director Gallegos informed that the total debt amount for the City of Las Vegas is \$22,190,000.00 and explained that \$8,500,000.00 was in the Governmental Funds (General Fund) and \$13,660,000.00 was in the Enterprise Funds.

Finance Director Gallegos gave a brief overview of the Budget Request Recapitulation which consisted of a summary of all funds which would soon be submitted to the New Mexico Department of Finance and Administration and added that the final budget would also be submitted to the NMDFA in July 2016.

Finance Director Gallegos informed that the budget amount in the General Fund was \$53,812,000.00 and added that revenues were consistent with what had been received in previous years with Enterprise Funds staying the same.

Finance Director Gallegos explained that they had not looked at additional projects but were still working on present projects within the Enterprise funds and informed that they were looking at balances from intergovernmental grants and capital project funds that would be carried over and submitted at the end of July.

Councilor Casey asked what economic factors were impacting the budget either negatively or positively.

Finance Director Gallegos explained that the hold harmless was a huge negative impact to the budget and added that it was going to impact the City by \$85,000.00 this year. Finance Director Gallegos advised that she had not been able to calculate the numbers but informed that she had made attempts to contact the DFA to assist with calculation of the City's own numbers and also stated that the lack of construction could be a negative impact to the GRT due to not receiving large GRT dollars.

Finance Director Gallegos advised that the revenues were right on target at 82% as of April 30th although would like to see an increase in the GRT and stated that that would come from economic development.

Councilor Casey asked what the percent amount was of the City's reserves.

Finance Director Gallegos advised that 1/12 % was the amount of the City's reserves recommended by DFA and added that in the future would like to see an increase to possibly closer to 2/12ths percent.

Councilor Casey asked if the Capital Budget reflected the priority projects that were presented at a prior meeting and asked when Council would have the chance to review and re-prioritize the projects.

Finance Director Gallegos explained that the ICIP plan would be brought to Council in August or September in order to have the opportunity to prioritize projects.

Councilor Howell had questions on the FY 2017 Budget Request under the Gross Receipts Local Option regarding a decrease.

Finance Director Gallegos informed that Construction and Hold Harmless fell under the Local Option and explained that the local option was not coming in as they thought it would and advised that they anticipated it coming in at

\$2,285,000.00 in 2016. Finance Director Gallegos clarified that there was no increase in Gross Receipts in 2016.

Councilor Howell asked questions regarding an increase under the expenditures in the Judicial Department and Lodger's Tax revenue.

Finance Director Gallegos clarified that the expenditure increase in Judicial was for the reason that a part-time employee came on full time to replace someone who still had sick leave and also due to increasing salaries and benefits because of additional payroll.

Councilor Howell had questions regarding increases in Lodger's Tax revenues.

Finance Director Gallegos addressed the questions regarding Lodger's Tax revenues.

Councilor Howell asked where the 12 million dollar Legislative Funds in the 2017 Preliminary Budget and if anything regarding Storrie Project listed or stated in the budget.

Finance Director Gallegos explained that there have been no authorized signed agreements so therefore nothing had been included in the Budget regarding the Storrie Project.

City Manager Trujillo advised that there had not been any money put aside for the project and added that deliverables had not been discussed which would be necessary to budget for that.

City Manager Trujillo stated that the Resolution put in place was to move forward with negotiations although advised that at this point he would bring more information to Mayor and Council regarding where the amount of 12 million came from and researching tangibles and investments.

City Manager Trujillo advised he would be including more stakeholders of the Gallinas River in the negotiations and added that he wanted to make sure that the City gets their return on the investment and stated that the 12 million dollar amount may change.

Mayor Gurule-Giroñ had questions regarding Franchise Fees decreases.

Finance Director Gallegos advised that she would obtain an updated list of the questions regarding the decreases regarding the Franchise Fees.

Discussion took place on the subject of the Library Special Fund on the General Fund.

Mayor Gurule-Giroñ had a concern regarding the amount of abatements for 2017.

Finance Director Gallegos informed that liens on the property are filed however the City could not collect until the property was sold.

City Manager Trujillo advised that the City files liens on the property and added that properties were not selling too rapidly so the City has to wait to collect and stated that that is the problem with budgeting for abatements and not collecting on a timely manner.

City Manager Trujillo explained that he would like to meet with the City of Albuquerque to inform of the process of how they handle liens of property.

Mayor Gurule-Giroñ stated that a concern in previous years was that the process was not moving quickly enough and not collecting funds and the need to keep refurbishing the fund.

Discussion took place regarding Fiestas expenditures and the Recreation Center Project.

Mayor Gurule-Giroñ had a concern on the high amount under the Expenditure Capital Projects Fund.

Finance Director Gallegos clarified that the amount of 5 million dollars was a combination of all the Legislative Appropriation Funds for Capital Projects and advised Mayor and Council that in the future would include a note signifying that it was a combination amount.

Mayor Gurule-Giroñ had a question on the salary increases reflecting the majority of the budget and how it would impact the end of the year close out on the budget.

Finance Director Gallegos explained that they were not salary increases but that they added additional payroll to the extra pay period and informed that it would not impact the end of the year (June 30th). Finance Director Gallegos advised there would be no accrual for the following year due to paying off the extra pay period.

Mayor Gurule-Giroñ commended Finance Director Gallegos and her staff for a job well done on the preliminary budget.

Finance Director Gallegos advised that the preliminary budget would be submitted to DFA within the next few days and would bring the Resolution back to the Governing Body for their final approval which would include cash balances.

Finance Director Gallegos presented the Finance Budget for April 30, 2016, and advised that the General Fund revenue was at eighty two percent and expenditures were at seventy percent.

Finance Director Gallegos informed that the Recreation Department revenues came in at eighty one percent and expenditures were eighty one percent as well.

Finance Director Gallegos advised that the Enterprise Funds were doing well with the revenue amount at eighty three percent and expenditures coming in at seventy three percent.

Councilor Howell had concerns regarding the unsafe conditions of the exercise equipment and flooring at the Recreation Center.

City Manager Trujillo advised that he was aware of several issues at the Recreation Department and planned to appoint a Director for the Community Services Departments and would meet with Recreation Manager Loretta Martin to discuss the operations, and many maintenance issues.

BUSINESS ITEMS

1. Conduct a Public Hearing and Approval/Disapproval of application requesting a Restaurant Beer and Wine License with on Premise Consumption only and Patio Service submitted by OGB, LLC, DBA JC's New York Pizza Department, located at 209-211 Plaza Street, Las Vegas, NM 87701, Application #993374.

City Clerk Fresquez advised that Alcohol and Gaming Division had reviewed the reference application and granted preliminary approval; it had been forwarded to the City of Las Vegas in accordance with Section 60-6B-4 NMSA of the Liquor Control Act.

Councilor Howell made a motion to conduct a Public Hearing. Councilor Casey seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes
Barbara A. Casey	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

City Attorney H. Chico Gallegos asked anyone who wished to speak on the issue, to stand and be sworn in. Casandra Fresquez, Joaquin Garofalo and Emilio Aragon were sworn in.

Joaquin Garofalo advised he was requesting the approval of the beer and wine license at JC' New York Pizza Department and added that additions have made to the business and look forward for the business to thrive and it would be an asset to the city of Las Vegas.

Emilio Aragon asked if JC's New York Pizza was going to expand to the sidewalk and was concerned of the liability due to it being city property.

Mr. Garofalo explained that they had applied for a sidewalk permit and that it would be in compliance with ADA and would also comply with the City ordinance regarding being the signee on liability insurance to the City as an additional signee in case of conflict or issue in that area.

Mr. Aragon asked if the Castaneda and Plaza Hotel were paying the City for marketing.

Event Planner Velarde informed that the City believed that the Castaneda and Plaza Hotel were “icons “, with visible images that people recognize and that was why they were included in the City’s marketing plan.

Mr. Garofalo spoke briefly on the importance of business marketing in order to run a successful business.

City Clerk Fresquez advised that zoning and publications requirements had been met and advised that her recommendation was to approve the application.

Councilor Ulibarri, Jr. asked if the business would be congested, as regards to the bowling alley only having three lanes.

Mr. Garofalo added that it would probably would be congested, but stated that unfortunately he did not have funding for additional lanes and informed of all the services that they would be providing to the community.

Councilor Ulibarri, Jr. advised that he was very pleased with what Mr. Garofalo was doing for the youth of the City.

Councilor Howell made a motion to close Public Hearing and accept the record proper. Councilor Romero seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	Vincent Howell	Yes
David L. Romero	Yes	David L. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

Councilor Howell made a motion to reconvene into Regular Session. Councilor Casey seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
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Vincent Howell

Yes

David L. Romero

Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

Councilor Howell made a motion to approve of application requesting a Restaurant Beer and Wine License with on Premise Consumption only and Patio Service submitted by OGB, LLC, DBA JC's New York Pizza Department, located at 209-211 Plaza Street, Las Vegas, NM 87701, Application #993374. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurule-Giroń asked for roll call. Roll Call Vote was taken and reflected the following:

David L. Romero

Yes

Barbara A. Casey

Yes

Vincent Howell

Yes

David A. Ulibarri, Jr.

Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

2. Approval/Disapproval for Out of State Travel to Englewood, Colorado on July 25-29, 2016.

Chief of Police Juan Montano advised that he was requesting approval for one police officer to attend a less than lethal instructor course to be held in Colorado July 26-29, 2016. This training is a requirement by ATF to be able to finalize a purchase of less than lethal products from Combined Tactical Systems.

Chief of Police Montano explained that the person trained would then train the Emergency Response Team and added that the Emergency Response team was created for the purpose of protecting the City of Las Vegas in a possible active shooter situation.

Police Chief Montano explained that per diem and cost of the class would come from the General Fund due the fact of not being able to utilize grant funds received from Law Protection, on the dates of when training classes were being held.

City Manager Trujillo asked what kind of equipment the training would be on.

Chief of Police Montano advised that they would be trained on an array of different types of munitions, combustions, distracting devices and crowd disbursement tools.

Councilor Ulibarri, Jr. asked how many team members were in the Emergency Response Team.

Chief of Police advised there were six team members at the present time with four more in the process of coming in.

Discussion took place on several ways of funding the Emergency Response Team.

Councilor Howell made a motion to approve for Out of State Travel to Englewood, Colorado on July 25-29, 2016. Councilor Romero and Councilor Ulibarri, Jr. seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
David L. Romero	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

3. Approval/Disapproval of Resolution 16-23 requesting application to the New Mexico Historic Preservation Division for a Certified Local Government Grant.

Community Development Director Lindsey Valdez advised that the City of Las Vegas was designated a Certified Local Government in 1986, which made state and federal preservation funds available on an annual basis. The New Mexico Historic Preservation Division (NMHPD) has issued a Notice of Grant Availability to Certified Local Governments with \$95,000.00 in competitive grant funds available. Certified Local Government Grants are awarded on a matching basis with the federal NMHPD share up to 50% of the total project costs and the local share 50%. The local share may be cash or in-kind contributions. All awards will be paid by NMHPD on a reimbursement basis only. Community Development Director Valdez advised that they would be receiving funding of \$9,000.00 from NMHPD and putting a cash match of \$5,500.00.

Community Development Director Valdez gave a brief background on what was applied for under the Historic Design Review Guidelines for the City of Las Vegas.

Councilor Howell asked if the Historic Design Review Guidelines had been approved by the Design Review Board.

Community Development Director Valdez advised that it had been approved by the Design Review Board.

Councilor Casey made a motion to approve Resolution 16-23 requesting application to the New Mexico Historic Preservation Division for a Certified Local Government Grant. Councilor Romero seconded the motion.

Resolution 16-23 was presented as follows:

**CITY OF LAS VEGAS
Resolution No. 16-23**

**RESOLUTION 16-23 AUTHORIZING APPLICATION TO THE NEW MEXICO HISTORIC PRESERVATION
DIVISION FOR A CERTIFIED LOCAL GOVERNMENT GRANT (CLG)**

WHEREAS, the City of Las Vegas was designated a Certified Local Government in 1986 and the designation made state and federal preservation funds available on an annual basis; and

WHEREAS, since that time, the City of Las Vegas has applied for Certified Local Government grant monies to implement a variety of preservation related projects; and

WHEREAS, the New Mexico Preservation Division has \$95,000 available for Certified Local Government communities for the 2016-17 Grant Program and has issued a Notice of Grant Availability to Certified Local Governments; and

WHEREAS, the application deadline is May 16, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF LAS VEGAS, that the City of Las Vegas hereby authorizes application to the New Mexico Historic Preservation Division for a Certified Local Government grant.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2016.

Mayor Tonita Gurule-Giron

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

H. Chico Gallegos, City Attorney

Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	David L. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

4. Approval/Disapproval of request for Proposal (RFP) No. 2016-26 City of Las Vegas Fourth of July Fiestas Sound and Lighting Services to Santa Fe Audio Visual and enter into a contract for the 2016 Fourth of July Fiestas for the amount of \$6,742.79.

Event Planner Annette Velarde advised that the City of Las Vegas published RFP No. 2016-26 City of Las Vegas Fourth of July Fiestas Sound and Lighting Services. The RFP was published in the Las Vegas Optic, Santa Fe New Mexican and Albuquerque Journal. The City received one (1) response to the RFP from Santa Fe Audio Visual has provided sound and lighting services for more than fifteen (15) continuous years for the Fourth of July Fiestas. Events Planner Velarde informed that there was a slight difference in the dollar amount due to adding a few more hundred dollars, (not to exceed \$7,200.00) for additional last minute needs that the performers may need.

Councilor Casey informed Council that several errors on the contract had already been addressed.

Councilor Casey made a motion to approve of request for Proposal (RFP) No. 2016-26 City of Las Vegas Fourth of July Fiestas Sound and Lighting Services to Santa Fe Audio Visual and enter into a contract for the 2016 Fourth of July Fiestas for the amount of \$6,742.79. Councilor Howell seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
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Vincent Howell

Yes

David L. Romero

Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

5. Approval/Disapproval of Resolution 16-22 establishing fees for services provided by the City of Las Vegas Animal Shelter Contractor (Animal Welfare Coalition of Northeastern New Mexico) and repealing Resolution 09-48.

Community Development Director Valdez advised that the City of Las Vegas Code Chapter 118 Animals, Section 5(F) and Section 6 calls for the City to establish by resolution appropriate fees for animal shelter services. In 2009, prior to the City contracting with the Animal Welfare Coalition of Northeastern New Mexico (AWC), Resolution 09-48 was adopted establishing animal shelter fees. In 2013, the AWC was contracted by the City to provide shelter management services, and the AWC has since evaluated the services it provides and the costs associated with these services. The AWC has recommended several modifications to the previously established fees.

Discussion took place pertaining to the cost changes and several services that the Animal Welfare Coalition provided and on more public outreach for the community.

Mayor Gurule-Giroñ had concerns regarding the administering of the rabies vaccination to younger dogs at the Animal Shelter.

Animal Services Supervisor Jae Dennis clarified that the rabies vaccine can only be administered by a veterinarian.

Councilor Casey made a motion to approve Resolution 16-22 establishing fees for services provided by the City of Las Vegas Animal Shelter Contractor (Animal Welfare Coalition of Northeastern New Mexico) and repealing Resolution 09-48. Councilor Romero seconded the motion.

Resolution 16-22 was presented as follows:

**City of Las Vegas
Resolution 16-22**

A Resolution establishing fees for services provided by the City of Las Vegas Animal Shelter Contractor (Animal Welfare Coalition of Northeastern New Mexico) and repealing Resolution 09-48

WHEREAS, City of Las Vegas Code Chapter 118 Animals, Section 5(F) and Section 6 calls for the City to establish by resolution appropriate fees for services provided by the Animal Shelter; and

WHEREAS, the City has contracted the Animal Welfare Coalition of Northeastern New Mexico (AWC) to provide shelter management services; and

WHEREAS, the AWC has evaluated the services it provides and the costs associated with these services; and

WHEREAS, Resolution 09-48 previously established fees under provisions of City Code.

Now therefore be it resolved by the City Council, the Governing Body of the City of Las Vegas, that Resolution 09-48 is hereby repealed, and the following fees are hereby established:

Feed and Care	\$15.00/day
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Impound Fee	
• First Intake	No Charge
• Second Intake (Fee increase of \$25.00 for each intake thereafter)	\$25.00
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Microchip	\$25.00
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DA2PPV (canine)	\$10.00
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Bordetella (canine)	\$10.00
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Felocell 4 (feline)	\$10.00
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Dewormer	\$5.00
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Flea/Tick Treatment	\$15.00
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Animal Surrender	
• One (1) animal	\$25.00
• Litter	\$40.00
• Litter w/ mother	\$50.00

Personalized ID Tag	\$5.00
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City License

- | | |
|----------|--------|
| • Vetted | \$2.00 |
| • Intact | \$5.00 |
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Mass Cremation

- | | |
|-------------------|---------|
| • Under 40 pounds | \$10.00 |
| • 40 to 80 pounds | \$15.00 |
| • Over 80 pounds | \$20.00 |
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Private Cremation

- | | |
|---|---------|
| • Small Animals (gerbils, ferrets, rabbits, etc.) | \$20.00 |
| • Under 40 pounds | \$30.00 |
| • 40 to 80 pounds | \$50.00 |
| • Over 80 pounds | \$70.00 |
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Trap Rental

- | | |
|----------|--------------------------------------|
| • Feline | \$5.00 (\$20.00 refundable deposit) |
| • Canine | \$5.00 (\$100.00 refundable deposit) |
-

Return to Owner

- | | |
|---|---------------|
| • Daily Feed & Care | \$15.00 |
| • DA2PPV (canine) | \$10.00 |
| • Bordetella (canine) | \$10.00 |
| • Dewormer | \$5.00 |
| • Felocell 4 (feline) | \$10.00 |
| • Dewormer (feline) | \$5.00 |
| • State Mandated Spay/Neuter Deposit | \$25.00 |
| • License Fee based upon jurisdiction | TBD |
| • Vet Bill (If animal was injured prior to arriving at shelter and/or if animal was suffering from an illness/disease prior to arriving at shelter) | If Applicable |
-

Adoption Fees (All adoptions include: Microchip, Vaccinations, Deworm, Flea Tick Treatment, S/N Surgery, City License, Heartworm Test, or FIV/FelLeuk, 30 days of Pet Insurance, Starter Food)

- | | |
|----------|-------------------|
| • Canine | \$100.00-\$250.00 |
| • Feline | \$35.00 |

• Barn Cats	Donation Suggested
Private Dead Animal Pickup	N/A
Veterinarian Quarantine Release	N/A
Skunk Release (Personal Trap)	N/A

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2016.

Mayor Tonita Gurule-Giron

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

H. Chico Gallegos, City Attorney

Mayor Gurule-Giron asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	Barbara A. Casey	Yes
David L. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

6. Approval/Disapproval of Resolution No. 16-21.

Interim Utilities Director Maria Gilvarry advised that the City of Las Vegas desires to prepare bid specifications, clean, inspect and perform minor modification to the Cabin Site Tank. The estimated cost of this phase is \$150,000.00. The City of Las Vegas does qualify for 0% interest rate on the first \$600,000.00 of the project and 2% interest rate for the remaining. The application along with the authorizing resolution must be submitted by June 14, 2016 to move the project forward. The Utility Advisory Committee concurs with staff recommendation.

Councilor Howell had questions pertaining to the drainage of the water in the tank and asked how long the process would take.

Interim Utilities Director Gilvarry advised that all the water would be used, with no waste.

Utilities Project Managers Marvin Cordova and Eric Tapia informed that the design and construction of the project would take about three months to complete and that the rehabilitation was a phase project.

Councilor Ulibarri, Jr. asked questions regarding who would be completing the phase project.

Interim Utilities Director Gilvarry advised that it would be putting out the bid for contractors and advised that they work with Molzen-Corbin engineers, and advised that they had previously worked with D&R Tank.

City Manager Trujillo informed that he had asked Directors to not always settle on the lowest bidder but to consider the most qualified contractor. City Manager Trujillo added that it would be more costly to have to go back and hire another contractor later on to re-do work from someone less qualified.

Mayor Gurule-Giroń took the opportunity to inform that when advertising for bids that the procurement code could be used to the City's advantage by disqualifying bidders based on responsiveness, responsibility and the contractor's performance.

Councilor Casey asked for the location of the Cabin Site Tank and advised that she was in support of the Cabin Site Tank rehabilitation project.

Interim Utilities Director Gilvarry explained that it was located near the area of the Montezuma Castle, north of the City of Las Vegas.

Mayor Gurule-Giroń thanked Interim Utilities Director Gilvarry and staff for their hard work and diligence in the Utilities Department and thanked City Manager Trujillo for his incredible guidance in the Utilities Water Department.

Councilor Casey made a motion to Approve Resolution #16-21 to prepare bid specifications, clean, inspect and perform minor modifications to the Cabin Site Tank. Councilor Ulibarri, Jr. seconded the motion.

Resolution 16-21 was presented as follows:

**CITY OF LAS VEGAS
RESOLUTION #16-21**

AUTHORIZING THE APPLICATION FOR FINANCIAL ASSISTANCE TO THE NEW MEXICO FINANCE AUTHORITY FOR THE CITY OF LAS VEGAS CABIN SITE TANK REHABILITATION

WHEREAS, the City of Las Vegas has prioritized the rehabilitation of the Cabin Site Tank; and

WHEREAS, the New Mexico Finance Authority is currently soliciting applications for financial assistance for water projects seeking funding from the 2016 State Revolving (SRF) Loan Fund funding cycle; and

WHEREAS, the City of Las Vegas is eligible to apply for funding from the New Mexico Finance Authority; and

WHEREAS, the NM Finance Authority has \$69,000 remaining in loan forgiveness subsidy in 2016 SRF funds and \$81,000 in zero percent loan funds; and

WHEREAS, the City of Las Vegas desires to clean, inspect and perform minor modifications to the Cabin Site tank and prepare bid specifications for the rehabilitation of the Cabin Site tank; and

WHEREAS, the City of Las Vegas desires to also purchase a mixer to improve water quality in the tank at Cabin Site; and

WHEREAS, the City of Las Vegas desires funding assistance to complete this project from the NM Finance Authority; and

WHEREAS, the NM Finance Authority desires to assure full support of the governing body of each entity desiring to submit such applications for funding assistance; and

WHEREAS, it is in the public interest to give complete and full public notice of the support.

NOW THEREFORE BE IT RESOLVED THAT THE GOVERNING BODY OF THE CITY OF LAS VEGAS approves the submission of an application for up to \$150,000 to the New Mexico Water Finance Authority for funding in the 2016 State Revolving Loan Fund funding cycle.

PASSED, APPROVED and ADOPTED THIS _____ day of _____, 2016.

Mayor Tonita Gurule-Giron

ATTEST:

Casandra Fresquez, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY ONLY

H. Chico Gallegos, City Attorney

Mayor Gurule-Giron asked for roll call. Roll Call Vote was taken and reflected the following:

David L. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

7. Approval/Disapproval of Taylor Well No. 7-Phase II project change order #2.

Interim Utilities Director Gilvarry advised that the Utilities Department received grant/loan funding from the Water Trust Board in the amount of \$878,000.00 (WTB-287) for the Taylor Well Field Expansion Phase II. The total construction cost of the project was \$627,316.89 which left \$251,316.89 of funding remaining. Any funding not used must be returned to the Water Trust Board. The City asked the funding agency if we could use the remaining funds for the Taylor Well Field ASR project and the funding agency approved the use of funds for the project. The cost of the change order is \$227,784.00 which includes \$11,000.00 for engineering through Molzen-Corbin & Associates and \$216,784.00 for construction through Hays Plumbing & Heating, Inc.

Mayor Gurule-Giron asked if the \$251,316.89 would be enough in order to complete the project.

Interim Utilities Director Gilvarry advised that it would be sufficient for the project and they would not exceed that amount.

Councilor Howell asked if the project on Taylor Well would be going out for bid.

Interim Utilities Director Gilvarry informed that it was an existing project therefore Hays Plumbing & Heating Inc. would continue on the project.

Councilor Casey made a motion to approve of Taylor Well No. 7-Phase II project change order #2. Councilor Romero and Councilor Howell seconded the motion. Mayor Gurule-Giroń asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David L. Romero	Yes
David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

COUNCILOR'S REPORTS

Councilor Casey reported that Councilor Ulibarri, Jr. and she had previously attended their first training session at the Municipal Office Leadership Institute in Santa Fe and advised that she brought back information regarding motions relating to Executive Session/Business Items and additional informational material for the City Attorney. Councilor Casey thanked Matt Griego, Martin Gonzales, Maria Perea, Ann Marie Gallegos and Chico Gallegos in assisting her in several constituent requests and added that she would continue to do her best as a servant to constituents while also serving the City as a Council member.

Councilor Ulibarri, Jr. advised that he was grateful for the training and had learned a great deal. Councilor Ulibarri, Jr. added that he was here to get familiar with the City, Directors and the Governing Body and was ready to go back to training in September.

Councilor Howell reported that he was looking forward to working as a team with open discussion in order to meet the needs of the community and thanked Directors Matt Griego and Martin Gonzales for helping him in addressing several community members' needs and added that he was eager to review marketing stats.

EXECUTIVE SESSION

City Manager Trujillo advised there was no need for Executive Session.

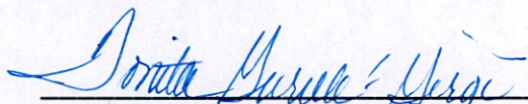
ADJOURN

Councilor Howell made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurule-Giroñ asked for roll call. Roll Call Vote was taken and reflected the following:

David L. Romero	Yes
Barbara A. Casey	Yes

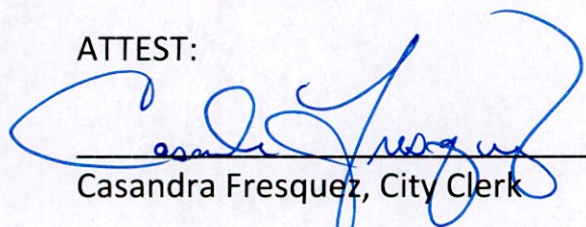
Vincent Howell	Yes
David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.



Mayor Tonita Gurule-Giroñ

ATTEST:



Casandra Fresquez, City Clerk